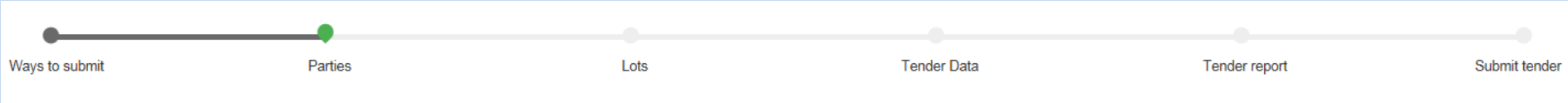


**ANNEX 1 TO THE ADMINISTRATIVE SPECIFICATIONS**  
**LIST OF DOCUMENTS TO BE SUBMITTED WITH THE TENDER IN THE**  
**E-SUBMISSION APPLICATION**

**v1.0**

**Annex 1. List of documents to be submitted with the tender or during the procedure**

Description	Sole tenderer	Joint tender		Identified Subcontractor	Entity on whose capacity is being relied	When and where to submit the document?	Instructions for uploading in eSubmission (if applicable)	
		Group leader	Member of the group				How to name the file?	Where to upload?
<p><b>1. Identification and information about the tenderer.</b></p> <p><i>eSubmission view</i></p> 								
<b>Cover letter</b>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>						With the Group leader or the sole tenderer under 'Parties' → 'Identification tenderer' → 'Attachments' → 'Capacity for Professional Activity'
<b>Declaration on Honour on Exclusion and Selection Criteria</b> (see Section 3.1) model in Annex 2.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	With the tender in e-Submission	'Declaration on Honour'	With the concerned entity under 'Parties' → 'Identification tenderer' → 'Attachments' → 'Declaration on Honour'.

<b>Evidence</b> that the person signing the documents is <b>an authorised representative</b> of the entity <sup>1</sup>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>			With the tender in e-Submission	'Authorisation to sign' documents'.	With the concerned entity under 'Parties' →'Identification tenderer' →'Attachments'→'Other documents'.
<b>Power of attorney</b> (see Section 2.4.1) model in Annex 3.			<input checked="" type="checkbox"/>			With the tender in e-Submission	'Power of attorney'	In the Group leader's section under 'Parties' →'Identification tenderer'→'Attachments'→'Other documents'.
<b>Commitment letter</b> (see Section 2.4.2 & 2.4.3)				<input checked="" type="checkbox"/> (model in Annex 5.1)	<input checked="" type="checkbox"/> (model in Annex 5.2)	With the tender in e-Submission	'Commitment letter'	With the concerned entity under 'Parties' →'Identification tenderer' →'Attachments'→'Other documents'.
<b>Evidence of non-exclusion</b> (see Section 3.1)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Only upon request by <i>the Contracting authority</i>  At any time during the procedure	n.a.	n.a.
<b>Evidence of legal existence and status</b>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>			Only upon request by <i>the EU Validation services</i>  At any time during the	n.a.	n.a.

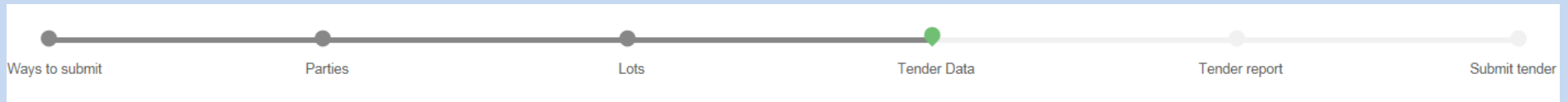
<sup>1</sup> A document that the Contracting authority can access on a national database free of charge does not need to be submitted if the Contracting authority is provided with the exact internet link and, if applicable, the necessary identification data to retrieve the document.

						procedure In the Participant Register		
<b>Evidence of legal capacity</b> (see section 3.2.1)	☒	☒	☒	☒	☒	With the tender in e-Submission	Legal capacity	
<b>Evidence of economic and financial capacity F1</b>  (see Section 3.2.2)	<b>The documents must be provided only by the <i>involved entities</i> who contribute to reaching the minimum capacity level for criterion F1</b>					Only upon request by <i>the Contracting authority</i>  At any time during the procedure	'Balance_sheet_entity_year"  Profit_Loss_Account_entity_year"	
<b>Evidence of technical and professional</b>	<b>The documents must be provided</b>					Only upon request by <i>the Contracting authority</i>  At any time during the procedure	'Project_reference_No.	

<p><b>capacity T1</b></p> <p>(see Section 3.2.3)</p>	<p><b>only by the <i>involved entities</i></b></p> <p><b>who contribute to reaching the minimum capacity level</b></p> <p><b>for criterion T1</b></p>		<p>1"</p> <p>'Project_ reference_No. 2"</p> <p>....</p>	
<p><b>Evidence of technical and professional capacity T2</b></p> <p>(see Section 3.2.3)</p>	<p><b>The documents must be provided</b></p> <p><b>only by the <i>involved entities</i></b></p> <p><b>who contribute to reaching the minimum capacity level</b></p> <p><b>for criterion T2</b></p>	<p>Only upon request by <i>the Contracting authority</i></p> <p>At any time during the procedure</p>	<p>'Project_ reference_No. 1"</p> <p>'Project_ reference_No. 2"</p>	
<p><b>Evidence of technical and professional capacity T3</b></p> <p>(see Section 3.2.3)</p>	<p><b>The documents must be provided</b></p> <p><b>only by the <i>involved entities</i></b></p> <p><b>who contribute to reaching the minimum capacity level for criterion T3</b></p>	<p>Only upon request by <i>the Contracting authority</i></p> <p>At any time during the procedure</p>	<p>List of technical resources....</p>	
<p><b>Evidence of technical and professional</b></p>	<p><b>The documents must be provided</b></p>	<p>Only upon request by <i>the</i></p>	<p>CV_Profile.</p>	

<b>capacity T4</b>  (see Section 3.2.3)	<p style="text-align: center;"><b>only by the <i>involved entities</i></b></p> <p style="text-align: center;"><b>who contribute to reaching the minimum capacity level</b></p> <p style="text-align: center;"><b>for criterion T4</b></p>	<i>Contracting authority</i>  At any time during the procedure.	No.1"  CV_Profile No.2"  etc....	
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**2. Tender data.**

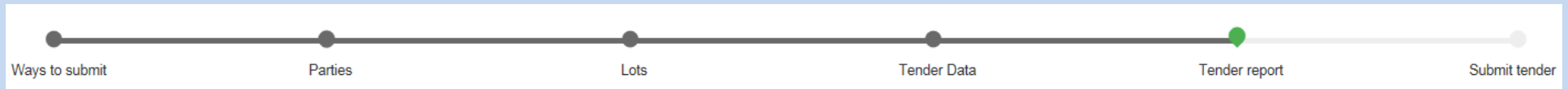


***Failure to upload the following documents in eSubmission will lead to rejection of the tender.***

<b>Technical offer</b>  (see Section 4.2.1 )	☒	☒				With the tender  in e-Submission	'Technical tender'	Under section 'Tender Data' → 'Technical Tender'
<b>Financial offer</b>  (see Section 4.2.2)	☒	☒				With the tender  in e-Submission	'Financial tender'	Under 'Tender Data' → 'Financial Tender'

### 3. Tender report.

Once all information and documents have been encoded and uploaded in the e-Submission application and you consider that the tender is complete, the application will require you to download the Tender Report generated by the e-Submission application. It will have to be signed (hand signature or electronic signature) and uploaded, as explained in the [eSubmission Quick Guide](#).



<b>Tender report</b>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>				With the tender in e-Submission	'Tender report'	Under section 'Tender report'
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